



Pursuant to [Board Policy 9100](#), the responsible office will post the availability of a position and begin the recruitment process at the earliest possible time and for a duration of at least 2 weeks.

**To apply to be a member of a committee of the Washoe County School District (District), submit the following application, a letter of interest and, when applicable, a resume/CV. Failure to submit a complete application packet by the submission deadline may result in the application being denied without consideration.**

The Letter of Interest should include:

- The category of membership, if known. For example, parent/guardian, student, etc.
- A brief explanation of the experience(s) you have that would be beneficial to meeting the goals and objectives of the committee. This might include professional experience, education, volunteer work, etc.
- A brief explanation as to why you are interested in serving on the committee.

The Board of Trustees utilizes advisory committees to engage diverse viewpoints; access expertise in particular fields of interest; improve their understanding of the needs of students, their families, and the community; and extend the reach of the Board of Trustees.

The committees of the Board of Trustees include (Please check the committee you are applying to):

- Audit Committee ([AuditCommittee@WashoeSchools.net](mailto:AuditCommittee@WashoeSchools.net))
- Capital Funding Protection Committee/Oversight Panel for School Facilities ([CapitalFundingCommittee@washoeschools.net](mailto:CapitalFundingCommittee@washoeschools.net))
  - Pursuant to [Board Policy 9405](#), the Oversight Panel for School Facilities and Capital Funding Protection Committee shall consist of the same 11 voting members
- Council on Family Resource Centers ([CFRCCCommittee@WashoeSchools.net](mailto:CFRCCCommittee@WashoeSchools.net))
- Group Insurance Committee ([InsuranceCommittee@washoeschools.net](mailto:InsuranceCommittee@washoeschools.net))
- Other Post-Employment Benefits (OPEB) Trustees Committee ([Dawn.Gordillo@WashoeSchools.net](mailto:Dawn.Gordillo@WashoeSchools.net))
- Safe and Healthy Schools Commission ([SHSCCommittee@WashoeSchools.net](mailto:SHSCCommittee@WashoeSchools.net))
- School Naming Committee ([SchoolNaming@washoeschools.net](mailto:SchoolNaming@washoeschools.net))
- S.H.A.R.E. Advisory Committee ([ShareCommittee@WashoeSchools.net](mailto:ShareCommittee@WashoeSchools.net))
- Student Attendance Advisory Committee ([DBroker@washoeschools.net](mailto:DBroker@washoeschools.net))
- Zoning Advisory Committee ([Zoning@washoeschools.net](mailto:Zoning@washoeschools.net))

Date of Application: \_\_\_\_\_

Name: \_\_\_\_\_

Physical Address, City, Zip: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

Do you have children attending school(s) in the Washoe County School District? YES  NO

SCHOOL	GRADE	SCHOOL	GRADE
_____	_____	_____	_____
_____	_____	_____	_____

Are you an employee of the District? YES  NO

Where and in what capacity: \_\_\_\_\_

For additional information about each committee, visit the District's website at [www.washoeschools.net/committees](http://www.washoeschools.net/committees).

Please note:

- Current committee members in good standing may be re-appointed without the District opening the position for recruitment.
- The District may require a pre-appointment background check, if deemed warranted. The cost of such background check shall be borne by the District.
- Committee member names are posted to the District's committee webpage.
- If you are the selected candidate for approval by the Board, or the Board chooses to review all applicants for a volunteer position on a public body, your application may become a public record. Any personal information will be redacted.
- As part of the consideration and approval process, applications may be posted as part of the public meeting notice for the public body (Board of Trustees or committee). Pursuant to Nevada Revised Statutes (NRS) 241.033, to the extent that the public body may "consider your character, alleged misconduct, professional competence or physical or mental health," applicants/members shall receive notice by the Board Services Department in advance of any meeting where your name will appear.

Submit the application packet in any of the following ways.

- By Email: please submit your application to the appropriate committee email address listed above.
- By Mail or In Person: Washoe County School District, Attn: Board Services Department; 425 East Ninth Street; Reno, Nevada 89512.

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The Washoe County School District is committed to providing a safe and respectful environment free from bullying, harassment and discrimination for all students, staff, and visitors. Please find the Notice of Non-Discrimination at [www.washoeschools.net/notice](http://www.washoeschools.net/notice).