



**Responsible Office:** Office of the Superintendent

## **BOARD POLICY 9115**

### **MEETINGS OF THE BOARD OF TRUSTEES**

#### **PURPOSE**

The Board of Trustees ("Board") believes the work of the Washoe County School District ("District") is strengthened when done with full transparency and with a primary focus dedicated to student achievement. The Board welcomes the attendance of all members of the community - students, staff, parents, and the general public - at all of its public meetings. This policy will outline the way in which the Board will conduct meetings.

#### **POLICY**

1. To accomplish its job of informed oversight in a Balanced Governance Model, the Board shall produce and follow an annual calendar, as outlined below, which focuses agenda topics on goal progress checking of District Values, Mission, Vision, Strategic Goals, and Balanced Governance Model Standards. Accordingly, the Board shall, with a focus dedicated to student achievement:
  - a. Prepare and update a perpetual calendar that includes a schedule of formative monitoring reports, bi-annual governance policy reviews, community linkage activities, Board assessment, Board and staff training, policy related briefings and analysis, public policy reviews, and other relevant issues.
  - b. Finalize its District Values, Mission, Vision, and Strategic Goals for the following year by the last day of February so that administrative planning and budgeting can take place.
  - c. Develop the Board's annual agenda through consideration of:
    - i. the review of student progress toward accomplishing the District Values, Mission, Vision, Strategic Goals, and Balanced Governance Model Standards;
    - ii. the role of the Board in financial oversight and approval of the annual budget;

- iii. the role of the Board in operational oversight of the District, which may include annual reports of the roles, responsibilities, success, and areas in need of improvement;
  - iv. knowledge gained through reports from external stakeholder committees;
  - v. results from the Organizational Monitoring System and the District Strategic Team;
  - vi. Board-directed consultation with selected stakeholder groups in Washoe County; or
  - vii. other Board-approved methods of gaining input from the people of Washoe County.
- d. Attend to consent agenda items as expeditiously as possible.
- e. Decide Superintendent contract modifications, if requested, only after a review of formative assessment reports received in the last year.
- f. Board members shall conduct effective and productive meetings focused on open dialogue and policy actions intended to check the progress and improve achievement of the District Vision, Strategic Imperatives, and Support Strategies. Board members shall conduct their Board meetings in a professional manner with appropriate decorum through:
- i. Well-attended meetings and well-prepared participants.
  - ii. A well-planned agenda that is focused on progress checking and discussion of the District Values, Mission, Vision, Strategic Goals, and Balanced Governance Model Standards.
  - iii. Keeping discussion centered on the agenda and staying focused on progress checking and discussion of the District Values, Mission, Vision, Strategic Goals, and Balanced Governance Model Standards.
  - iv. Balanced participation with everyone participating and no one dominating.
  - v. Sharing viewpoints in a clear, concise manner.
  - vi. Accomplishing work in an atmosphere of trust and openness with respect and courtesy.
  - vii. Monitoring policies to facilitate accountability and assurance of policy implementation fidelity.

- viii. Comply with Board Policy 9051, Board Conduct, Ethics, and Operational Protocols.

## **LEGAL REQUIREMENTS AND ASSOCIATED DOCUMENTS**

1. This policy reflects the goals of the District's Strategic Plan and aligns/complies with the governing documents of the District, to include:
  - a. Board Policy 1505, Visitors to District Property
  - b. Administrative Regulation 1520, Trespass Warnings
2. This policy complies with Nevada Revised Statutes (NRS) and Nevada Administrative Code, to include:
  - a. Chapter 241, Meetings of State and Local Agencies.
  - b. Chapter 288, Relations Between Governments and Public Employees, and specifically:
    - i. NRS 288.220, Certain proceedings not required to be open or public.
  - c. Chapter 386, Local Administrative Organization, and specifically:
    - i. NRS 386.330, Meetings; quorum; broadcast of meetings on television authorized.
  - d. Chapter 392, Pupils, and specifically:
    - i. NRS 392.467, Suspension or expulsion of pupil: Procedure; limitation.
    - ii. NRS 392.656, Inapplicability of Open Meeting Law to development committee, school committee and certain meetings of State Board related to crisis and emergency response.
3. This policy complies with federal laws and regulations, to include:
  - a. The Family Educational Rights and Privacy Act ("FERPA").
  - b. The Individuals with Disabilities in Education Act ("IDEA").

## **REVIEW AND REPORTING**

1. This document shall be reviewed bi-annually as part of the policy review process.

## **REVISION HISTORY**

Date	Revision	Modification
1/14/2014	1.0	Adopted (Merged Former Board Policies 9017, 9018, 1120, 1130)
10/25/2016	2.0	Revised: to align with Balanced Governance principles; number changed from 9034
8/28/2018	3.0	Revised: to update process for public submission of comment in ways other than orally at a meeting
11/24/2020	4.0	Revised: to provide clarity and align with governance policies