



Responsible Office: Office of School Leadership

BOARD POLICY 5450
RELEASE OF STUDENTS

PURPOSE

The Board of Trustees (Board) seeks to ensure that students are supervised and attend instruction during school hours. This Board Policy shall establish the limitations on the release of students during school hours and Washoe County School District (District) sponsored, sanctioned, or recognized activities.

POLICY

1. Students are expected to be in attendance throughout the school day.
 - a. Students shall not be released from school during school hours, or from a District-sponsored, sanctioned, or recognized activity, at the request of any person other than the parent/guardian or by a person duly authorized in accordance with District regulations/procedures or in compliance with state law.
 - b. Students shall not be released from class to confer with anyone outside of authorized District employees (e.g., school administrator, school counselor, school nurse, school police) unless the request is approved by the principal or designee, or as required by state law.
2. The Board hereby directs the Superintendent to adopt an Administrative Regulation to implement the purpose of this Board Policy. The Superintendent shall include in the Administrative Regulation the following provisions:
 - a. Release of a student prior to dismissal of the school day;
 - b. Release of a student by a legal guardian from a District-sanctioned, sponsored, or recognized activity;
 - c. Early release of a student including frequent or regular early release may result in a change of a student's enrollment status;
 - d. Protocols for release of a student due to illness, discipline, or corrective action;
 - e. The rights and/or limits of access by step-parents and domestic partners;

- f. The role of the emergency contact designated by the parent/guardian;
- g. The conditions under which a student may be released, contacted, or questioned by law enforcement or another government agency on District property;
- h. Protocols for the release of a student who has a medical disability or injury to an authorized person; and
- i. Protocols for students enrolled in an alternative school, such as an online school, who are present for meetings, assessment, etc., and/or are members of an athletic or intra-/extra-curricular activity at the home school.

LEGAL REQUIRMENTS AND ASSOCIATED DOCUMENTS

1. This Board Policy reflects the goals of the District’s Strategic Plan and aligns/complies with the governing documents of the District, to include:
 - a. Board Policy 5000, Student Records and Information;
 - b. Board Policy 5100, Student Behavior;
 - c. Board Policy 5400, Student Attendance; and
 - d. Board Policy 7120, Community Use of School Buildings and Facilities.
2. This Board Policy complies with Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC) to include:
 - a. Chapter 289, Peace Officers and Other Law Enforcement Personnel; and
 - b. Chapter 432B, Protection of Children from Abuse and Neglect.

POLICY HISTORY

Date	Revision	Modification
2/18/2009	1.0	Adopted
4/9/2019	2.0	Revised: Expands on language related, adds guiding principles and practices.
03/29/2022	3.0	Revised: Update formatting per BP 9070, clarify language.