



Responsible Office: Office of School Leadership

**BOARD POLICY 5450
RELEASE OF STUDENTS**

PURPOSE

The Board of Trustees (“Board”) seeks to ensure all students are safe and secure while in the custody of the Washoe County School District (“District”). Through this policy and associated policies, regulations, and procedures the District establishes its commitment to act as good stewards of the students entrusted to it daily.

POLICY

1. Guiding Principles
 - a. Students are expected to be in attendance throughout the school day. See Board Policy 5400, Student Attendance, and associated documents for information regarding the District’s attendance protocols.
 - b. Students shall not be released from school during school hours, or from a District-sponsored, sanctioned, or recognized activity, at the request of any person other than the parent/guardian or by a person duly authorized in accordance with District regulations/procedures or in compliance with state law.
 - c. Students shall not be released from class to confer with anyone outside of authorized District staff (e.g. school administrator, school counselor, school nurse, school police) unless the request is approved by the principal or designee, or as required by state law.
2. Guiding Practices
 - a. The Superintendent shall adopt the regulations and procedures necessary to implement the provisions of this policy.
 - b. Necessary regulations and procedures may include, but are not limited to, the following areas:
 - i. Release of a student prior to dismissal of the school day;
 - ii. Release of a student by a legal guardian from a District-sanctioned, -sponsored, or –recognized activity;
 - iii. Early release of a student including frequent or regular early release may result in a change of a student’s enrollment status;

- iv. Protocols for release of a student due to illness, discipline, or corrective action;
- v. The rights and/or limits of access by step-parents and domestic partners;
- vi. The role of the emergency contact designated by the parent/guardian;
- vii. The conditions under which a student may be released, contacted, or questioned by law enforcement or another government agency on District property;
- viii. Protocols for the release of a student who has a medical disability or injury which may be incapacitating to an authorized person; and
- ix. Protocols for students enrolled in an alternative school, such as an online school, who are present for meetings, assessment, etc., and/or are members of an athletic or intra-/extra-curricular activity at the home school.

DESIRED OUTCOMES

1. Through this policy, the Board seeks to affirm its commitment to the safety and welfare of the students placed in its custody.

IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS

1. This policy reflects the goals of the District's Strategic Plan and aligns/complies with the governing documents of the District, to include:
 - a. Board Policy 5000, Student Records
 - b. Board Policy 5100, Student Behavior
 - c. Board Policy 5400, Student Attendance
 - d. Board Policy 7120, Community Use of School Buildings and Facilities
 - e. Administrative Regulation 5140, Student Health and Welfare
 - f. Administrative Regulation 5010, Outside Law Enforcement and Other Government Agencies: Questioning of Students and Release of Student Records
 - g. Administrative Regulation 5146, Release of Students During School Hours
2. This policy complies with Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC) to include:
 - a. Chapter 289, Peace Officers and Other Law Enforcement Personnel
 - b. Chapter 432B, Protection of Children from Abuse and Neglect
3. This policy complies with applicable federal laws and regulations.

REVIEW AND REPORTING

1. This document shall be reviewed as part of the bi-annual review and reporting process, following each regular session of the Nevada Legislature. The Board shall receive notification of any required changes to the policy.
2. Administrative regulations, and/or other associated documents, will be developed as necessary to implement this policy. The Board shall receive notification of the adoption and/or revision of any implementing administrative regulations.

POLICY HISTORY

Date	Revision	Modification
2/18/2009	1.0	Adopted
4/9/2019	2.0	Revised: expands on language related, adds guiding principles and practices