



Responsible Office: Office of Communications and Community Engagement

BOARD POLICY 1505

VISITORS TO DISTRICT PROPERTY – MEANINGFUL ACCESS

PURPOSE

The Board of Trustees (Board) welcomes and encourages visits by parents/guardians and other members of the community to Washoe County School District (District) schools, classrooms, and sanctioned or recognized programs, events, and field trips, recognizing the benefit of these partnerships to the academic success of students. This Board Policy seeks to achieve a balance between the potential benefits associated with the presence of visitors at District properties and programs/events while avoiding disruption to the educational process and protecting the safety and welfare of students and employees, as well as District’s facilities and equipment from misuse or vandalism. This Board Policy does not address visitors at District sporting events and/or other large District spectator events.

DEFINITIONS

1. “Alcohol” includes but is not limited to beer, wine, wine cooler, liquor, liqueur, mixed alcoholic beverages, fermented malt beverages or malt, vinous, spirituous liquors, or any product, including “non-alcoholic” beer, containing an alcohol content greater than zero that is used for the purpose of intoxication.
2. “Controlled substance” includes but is not limited to any drug listed in the official United States Pharmacopoeia, official Homeopathic Pharmacopoeia of the United States, or official National Formulary, including but not necessarily limited to: narcotics, depressants, stimulants, hallucinogenic or mind-altering drugs or substances, amphetamines, barbiturates, cannabis/marijuana, marijuana concentrate, anabolic steroids (drugs commonly known or referred to as: acid, LSD, speed, quaaludes, valium, cocaine, crack, PCP, ice, and other names), and any other controlled substances as defined in state or federal law, or any prescription or nonprescription drug, medicine, vitamin or other chemical substance not taken in accordance with the District’s Board Policy, administrative regulations, or administrative procedures for administering medicines to students. Controlled substance also includes:
 - a. A prescription drug or medication that is not listed as a Controlled Substance under the Uniform Controlled Substances act, which has not

- been lawfully prescribed for the particular individual possessing or using the medication;
- b. A counterfeit controlled substance;
 - c. Controlled substances presented in alternative forms such as edibles, patches, oils, etc.;
 - d. An imitation substance that an individual believes to be a controlled substance or that is represented to be such by or to a student, and/or imitation, synthetic or designer drugs that are used as substitutes or imitations for controlled substances (this includes synthetic cannabinoids or salvia divinorum); and
 - e. A chemical compound or substance used to induce a condition of intoxication when inhaled or digested for that purpose. This includes, but is not limited to, household or office products such as aerosol products or liquid correction tape “white out”.
3. “District property or facilities” includes any building, owned or leased by the District used for instruction, administration, support services, maintenance, parking lots or storage; the grounds and surrounding buildings; bus stops; and all District-owned, rented or leased vehicles.
 4. “Drug paraphernalia” refers to all equipment, products and materials of any kind that are used to facilitate or are intended or designed to facilitate, violations of this policy, including planting, growing, producing, processing, testing, analyzing, packaging, containing, injecting, and/or inhaling controlled substances.
 5. “Impaired” means under the influence of a substance such that the individual’s motor senses (i.e., sight, hearing, balance, reaction, reflex) or judgment either are or may be reasonably presumed to be affected.
 6. “Sanctioned” and “Recognized” refer to programs, activities, and/or programs/events that have characteristics to include, but are not limited to, the following:
 - a. Are recognized and approved by the District;
 - b. Are supervised and managed by District-approved personnel;
 - c. Are composed of members of the current student body, to include a dual enrolled or private, charter or home-schooled student that is legitimately enrolled in the school; and
 - d. Comply with all policies, regulations, and rules of the District.

7. "Surreptitious electronic surveillance" is the unauthorized gathering of information by use of electronic devices, to include cameras and recording devices.
8. "Tobacco" includes but is not limited to tobacco products, smokeless tobacco products, to include "herbal" or "fake" chew, and any device which simulates smoking such as an electronic cigarette, cigar or pipe, personal vaporizer, e-hookah, or electronic nicotine delivery system.
9. "Trespass" is the wrongful entry upon the lands of another or wrongfully remaining upon the lands of another after being provided notice pursuant to District Policies and Regulations.
10. "Visitor" is any person entering school grounds or other District facilities who is not a student of the school or an officer or employee of the District.
11. "Weapon" includes an explosive or incendiary device; a dirk, dagger, switchblade knife, or dangerous knife; a nunchaku or trefoil; a blackjack, billy club or metal knuckles; a pneumatic gun; a pistol, revolver or other firearm; and/or any device used to mark any part of a person with paint or any other substance.

POLICY

1. Visitor Management
 - a. Visits to District schools, classrooms and sanctioned or recognized programs, events, and field trips shall not interfere with classroom instruction and activities. The District's primary objective is to provide a safe, orderly, and respectful working and learning environment for employees and students in which disruptions to instructional time are minimized.
 - b. Although the District encourages visitors, the site administrator shall retain the authority to:
 - i. Limit or deny a visit to avoid disruption to school/District operations (e.g. during times of student instruction, assessments, or when such visitation could cause a safety concern or unreasonable distraction);
 - ii. Require an approved visitor be escorted to his/her destination within the school;
 - iii. Exclude from the school or District sponsored event/field trip any individual who is found to be a registered sex offender, on an

active warrants list, or on the Federal Bureau of Investigation's (F.B.I.) terrorist list; and/or

- iv. Exclude from the school or District sponsored event/field trip any visitor who disrupts the educational environment, acts in a disorderly manner, damages school property, or violates District policies, regulations, or federal, state or local law.
- c. The District shall not bar members of the general public from attending meetings of the Board without the prior knowledge and approval of the President of the Board.

2. Prohibited Activities

- a. All visitors shall comply with District policies and regulations, as well as applicable state and federal laws and regulations.
- b. No visitor may be impaired or under the influence of alcohol or a controlled substance on District property or at a District-sponsored event.
- c. The possession, use, sale, and/or distribution of alcohol, tobacco products, controlled substances, and/or paraphernalia by any individual on District property, on District-provided transportation, or at school, or District-sponsored activities and events is prohibited. This prohibition includes medical and recreational marijuana in any of its forms.
- d. The possession of a weapon by any individual on District property, on District-provided transportation, or at District-sponsored activities and events is prohibited. This includes individuals with a license to carry a concealed weapon (CCW).
 - i. This prohibition does not apply to peace officers or school security guards.
- e. Surreptitious, secret, or unauthorized electronic surveillance/recording on any school property without the knowledge of the person being observed is prohibited.
- f. Operating a personal for-profit business during school business hours without first obtaining an independent contractor agreement or any other applicable agreement with the District is prohibited. This provision does not limit businesses from using District facilities outside of school business hours through the District Facilities Use Agreement process.

LEGAL REQUIREMENTS AND ASSOCIATED DOCUMENTS

1. This Board Policy reflects the goals of the District’s Strategic Plan and aligns/complies with the governing documents of the District, to include:
 - a. Board Policy 5700, Safe and Respectful Learning Environment; and
 - b. Board Policy 7120, Community Use of School Buildings and Facilities.

REVISION HISTORY

Date	Revision	Modification
3/11/2014	1.0	Adopted
10/11/2016	2.0	Revised: Updated section related to Access
9/26/2017	3.0	Revised: Added weapons and controlled substances prohibition
11/27/2018	4.0	Revised: updated visitor management information
08/24/2021	5.0	Revised: to meet policy format per BP 9070 and to clarify scope.