



Administrative Regulation 5140

STUDENT HEALTH AND WELFARE

Responsible Office: Office of Strategies, Department of Student Health Services

PURPOSE

The Superintendent has adopted this Administrative Regulation which sets forth the processes used to provide for the health and welfare of students in the Washoe County School District (District).

REGULATION

1. Administrative Role and Responsibility:
 - a. School Administrators are responsible for ensuring the appropriate management of injuries and illnesses that occur while a student is on school property, on District transportation, or attending or participating in school-sponsored activities, and for the implementation of all procedures pertaining to the health and welfare of students.
 - b. As Chief Nurse for the District, the Student Health Services Director is charged with drafting applicable policies, regulations and procedures pertaining to medical emergency management, student health and nursing services, and for ensuring copies of these documents are available to department staff and District Administrators.
2. Emergency Medical Services (EMS)/911 Procedures:
 - a. First aid and emergency care, including activation of 911/EMS, will be provided, as necessary, to any District student during District transportation, while present on a District campus during school hours or while attending or participating in school-sponsored activities.
 - b. A record will be maintained of each student's immunization status, known health conditions, medications, and emergency phone numbers. This record will be shared with EMS personnel if needed.
 - c. When a determination is made that a student's injury or illness is serious or potentially life-threatening, staff will contact 911/EMS according to established -Medical Emergency Response procedures.
 - d. Once staff contact 911/EMS, staff shall not rescind the call for any reason and must allow the student to be evaluated by EMS.

- e. A student for whom 911/EMS is called but not transported will be deemed to require more intensive monitoring of his/her condition and **must be sent home with the parent/guardian for the remainder of the school day.**
 - f. A student who is ill or injured is not to be sent home without following established procedures for checking the student out of school, and determining the availability of proper supervision at the student's home.
 - g. Efforts to locate and notify the parent/guardian or parent-designated emergency contact(s) are to begin while 911/EMS is being contacted and must continue until successful or until responsibility for the welfare of the student has been assumed by another agency such as REMSA (Regional Emergency Medical Services Authority), or Child Protective Services (CPS)
 - h. If the student's parent/guardian or parent/guardian-designated emergency contact(s) is not present and cannot be contacted and EMS responders determine that transport to the emergency room is necessary, an administrative or site-based certified District employee will accompany the student to the emergency room and remain with the student until the parent/guardian or emergency contact arrives, or until the student is remanded to the care of CPS.
3. Refusal of Care
- a. In situations where the parent/guardian is not present and EMS obtains a verbal "Refusal of Care" from the parent/guardian and EMS departs from the site, the site administrator shall:
 - i. immediately contact the school nurse or Student Health Services administration for further direction in management of the student,
 - ii. notify the parent/guardian, and
 - iii. ensure that the student remains under close, supervision of the site administrator and at least one District CPR-certified employee until the parent/guardian or emergency contact arrives.
 - b. If the parent/guardian has refused care by EMS, and fails to arrive or send a parent/guardian-designated emergency contact for student pick-up within one hour after the site administrator contacted the parent/guardian, and the site administrator has a good faith belief that the failure to arrive may constitute child neglect, the site administrator will notify CPS and/or school police.

- c. District school personnel may not sign the "Refusal of Care" document on behalf of the parent/guardian.
4. Communicable Disease
 - a. In accordance with state law, Student Health Services will report suspected cases of communicable diseases to the health authority. (NRS 441A.190). If Washoe County Health District (WCHD) deems that reported suspected cases of illness meet requirements to call an outbreak, the school District will follow outbreak protocol established in conjunction with the WCHD and any other requirements listed on the WCHD's Declaration of an Outbreak.
 - b. Student Health Services will report an outbreak to the Principal and School Nurse at the affected school, Chief Strategies Officer, Chief Academic Officer, the appropriate Associate Chief of Teaching Learning and Leadership, Communications, IC Designee, Attendance, Transportation, Housekeeping, Transportation, Nutrition Services, and Team-Up.
 - c. Once WCHD has deemed the outbreak closed, all appropriate school District departments will be notified.
 5. Health Screenings
 - a. To promote the academic achievement of all students enrolled in the WCSD and identify students in need of further evaluation by a health professional, school nurses are responsible for planning, conducting, supervising, and documenting health screening of students enrolled in their assigned schools.
 - b. In accordance with state law, school nurses will conduct screenings for visual, auditory problems, and scoliosis.
 - c. Student Health Servers will develop a procedure for screening students as directed in state law.
 - d. Screening procedure will address when school nurses are to advise parents/guardian to consult with medical professional or other specialists.
 6. Weather Conditions
 - a. Student Health Services will develop guidance for schools in conjunction with Emergency Management, Athletic and Activities and the local health department for air quality, and weather conditions.

LEGAL REQUIREMENTS & ASSOCIATED DOCUMENTS

1. This Administrative Regulation reflects the goals of the District's Strategic Plan and aligns and complies with the governing documents of the District, to include:
 - a. Board Policy 5625, Student Health and Welfare
2. This Administrative Regulation aligns with Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC), to include:
 - a. Chapter 632, Nursing.
 - b. NRS 441A.190, Control of disease within schools, childcare facilities, medical facilities and correctional facilities.

NRS 392.420 Physical examination of pupils.
3. This Administrative Regulation complies with federal laws and regulations, to include:
 - a. Individuals with Disabilities in Education Act (IDEA)
 - b. Americans with Disabilities Act (ADA)
 - c. Rehabilitation Act of 1973
 - d. Federal Educational Right to Privacy Act (FERPA)

REVISION HISTORY

Date	Revision	Modification
09/23/1997	1.0	Adopted
10/12/2009	2.0	Converted to Procedure HEA-P007, Health and Welfare Procedure
3/15/2016	3.0	Converted to Administrative Regulation 5140; Revised to address 911 calls; Replaces HEA-P007
7/12/2023	4.0	Revised to include WCHD outbreak protocol and remove redundant language