



## **Administrative Regulation 5029**

### **GRADED CLASS ACTIVITIES CONDUCTED OUTSIDE OF REGULAR CLASS TIME**

**Responsible Office(s):** Office of Academics

#### **PURPOSE**

The Superintendent adopts this administrative regulation to establish uniform processes related to student attendance and grading for activities conducted outside of regular class time in the Washoe County School District ("District" or "WCSD").

#### **REGULATION**

1. This regulation applies to class activities that are conducted outside of regular classroom time but which require student attendance and/or are part of the course content and grade and guided by Nevada Academic Content Standards for the course. This includes, but is not limited to, music concerts/events and student presentations.
2. The District considers participation in outside of class curricular activities important to the learning process and a valuable learning experience in which all students are encouraged to participate.
3. Activities subject to this regulation shall be announced for students and their parent/guardian at the beginning of the school year or semester in writing, to include, to the extent practicable, date/time of the event and location. Teachers shall notify students of any events not provided at the beginning of the school year or semester at least four (4) weeks in advance.
4. If a student is not able to participate:
  - a. The student shall be eligible for an alternate assignment provided that the student or parent/guardian notifies the teacher of the absence in writing two weeks prior to the event for non-emergency situations and requests an alternate assignment. If the teacher is not notified in a timely manner, the student may not be eligible for an alternate assignment. However, due to extenuating circumstances impacting timely notification, guidance from the site administrator regarding eligibility for an alternate assignment may be required.
  - b. The teacher will specify in writing an acceptable alternative assignment and its due date. Alternative activities will allow for a comparable investment of time and effort by the student. Some Nevada Academic Content Standards require performances or presentations and, thus, a comparable make-up assignment may not be possible.

- c. Students participating in the alternative assignment shall be subject to the same course standards, assignment due dates, and examinations as other students in the course.

**LEGAL REQUIREMENTS & ASSOCIATED DOCUMENTS**

- 1. This document reflects the goals of the District’s Strategic Plan and aligns/complies with the governing documents of the District, to include:
  - a. Board Policy 5025, Student Progress
- 2. This document complies with Nevada state laws and regulations, to include:
  - a. Chapter 389, Academics and Textbooks
    - i. NRS 389.0195 Uniform grading scale for high schools
  - b. Chapter 392, Pupils
    - i. NRS 392.025 Grade given to pupil by teacher: Restriction on change by board of trustees
- 3. This administrative regulation aligns and complies with federal laws and regulations, to include:
  - a. Family Educational Rights and Privacy Act of 1974 (FERPA)
  - b. Individuals with Disabilities Education Act (IDEA)

**REVIEW HISTORY**

Date	Revision	Modification
10/20/2019	1.0	Adopted –