



## ADMINISTRATIVE PROCEDURE 6226 EIGHTEEN-YEAR OLD STUDENT ENROLLMENT

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**Responsible:** Department of Student Accounting

### **PURPOSE**

This administrative procedure shall describe the protocol for the enrollment of a student who has completed at least three years of high school (time, not credit) and is eighteen-years old when school begins in the fall.

### **PROCEDURE**

1. It is expected that students who have been attending a District high school or who have transferred into the District will have access to a high school program for at least four years.
  - a. This includes a student who has withdrawn, has an extended period between enrollments less than one year, and has not re-enrolled elsewhere since last being enrolled.
  - b. The student will be enrolled at the zoned school, if the student has enrolled since withdrawing from the zoned school and is within the cohort graduation rate.
  - c.
2. Exceptions may be made on a case-by-case basis. If the student is seventeen or younger, the zoned high school WILL enroll the student.
3. Note: this document does not apply to students who have been certified as Special Education. See Administrative Procedure XXXX, English Language Learners, which provides direction for eighteen-year-olds who come from an Intake Center.

### **DESIRED OUTCOMES**

1. This Administrative Procedure is designed to give consistency to enrollment of 18 year old students across the District.

### **IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS**

1. This Administrative Procedure reflects the goals of the District's Strategic Plan.
2. This Administrative Procedure aligns with Nevada Revised Statutes (NRS) Chapter 392, Pupils, and specifically:
  - a. NRS 392.040, Attendance required for child between 7 and 18 years of age; minimum age required for kindergarten and first grade; waiver from

attendance available for child 6 years of age; developmental screening test required to determine placement; effect of military transfer of parent of child

**REVIEW AND REPORTING**

1. This procedure and any accompanying documents will be reviewed bi-annually in even years.

**REVISION HISTORY**

Date	Revision	Modification
04/01/2012	1.0	Adopted as Accepted Practice
12/05/2013	2.0	Revised: converted to Administrative Procedure
12/8/2020	3.0	Revised: removed caveats to enrollment of 18 years olds.