



ADMINISTRATIVE PROCEDURE 6222 EARLY PROMOTION TO HIGH SCHOOL

Responsible: Department of Student Accounting

PURPOSE

This administrative procedure shall describe the protocol regarding a middle school student who requests permission to leave middle school and to enroll in high school early.

PROCEDURE

1. To be promoted to high school the student seeking promotion must have:
 - a. Successfully completed while in the 7th grade;
 - i. 3 semesters of mathematics,
 - ii. 3 semesters of English/Language Arts,
 - iii. 2 semesters of science, and
 - iv. 2 semesters of social studies.
 - b. Earned an Exceed Standards or level 4 score on all of the sections of the CRT for 3 of the 5 years the CRT would be taken; and
 - c. Have 98% or greater average daily attendance. Please note that average daily attendance is configured on whether or not the student attends school and does not consider excused absences.
 - d. This Administrative Procedure applies to WCSD students only. All out of district middle school students who wish to be enrolled in high school after completing the seventh grade must have a transcript evaluation by Student Accounting.
2. No Requests for mid-year placement will be considered.
 - a. Requests for permission to accelerate to high school must be made through the Student Accounting Department. The letter should include the following:
 - i. Reason for request
 - ii. Evidence of preparation qualifying the student for the exception
 - iii. Educational plan for high school and beyond
 - b. The Student Accounting Department will contact the current school to discuss the request. The Student Accounting Department will respond to the parent with a letter denying the request or granting approval.

DESIRED OUTCOMES

1. This Administrative Procedure is designed to provide consistency with regard to early promotion to high school.

IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS

1. This Administrative Procedure reflects the goals of the District's Strategic Plan.
2. This Administrative Procedure aligns with Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC) Chapter 389, Examinations, Courses, Standards and Graduation, and specifically:
 - a. NAC 389.445 Required units of credit; pupils with disabilities; pupils who transfer between schools; recognition of certain programs of homeschool study.

REVIEW AND REPORTING

1. This procedure and any accompanying documents will be reviewed bi-annually in even years.

REVISION HISTORY

Date	Revision	Modification
4/2012	1.0	Adopted as Accepted Practice
3/2013	2.0	Revised
1/09/2014	3.0	Revised: converted to Administrative Procedure
7/15/2024	4.0	Revised: updated department listings and assessment