



Responsible: Department of Student Accounting

PURPOSE

This Administrative Procedure shall describe and define protocols related to a student who will graduate within the first three years of high school.

PROCEDURE

1. This procedure recognizes that some high school students will fulfill all requirements for graduation and desire to graduate early.
2. A THREE-YEAR GRADUATE is defined as a student who completes all credits and requirements for graduation in three years or less. A Three-Year Graduate will:
 - a. Retain their classification as "junior;"
 - b. Be ranked with the class for their original graduation cohort;
 - c. Be qualified to earn an Honors, Advanced, College and Career Ready, and/or Honors and College and Career Ready Diploma and any seals or endorsements to which the student is entitled;
 - d. Be eligible to earn scholarships with the class with whom they will actually graduate;
 - e. Be listed in the graduation program as a three-year graduate and will retain their junior class status; and
 - f. Continue to be part of the original cohort in which the student entered in ninth grade.
3. Each school will decide what other class-related privileges will be available to the Three-Year Graduate such as class ranking and junior/senior prom, etc.
4. Early Grads will receive their diploma from the high school where they had primary (full-time) enrollment during the semester that they finish graduation requirements and in the case of summer school, the spring semester.
5. Any student who does not earn the last credit from a Washoe County School District (District) school is not eligible for a District diploma unless the institution where the last credit was earned is not a diploma granting institution.

LEGAL REQUIREMENTS AND ASSOCIATED DOCUMENTS

1. This Administrative Procedure reflects the goals of the District's Strategic Plan and aligns/complies with the governing documents of the District, to include:

- a. Administrative Procedure 5514, Transcript Dates and Posting; and
- b. Administrative Procedure 5511: Ranking/Recognition (7th & 8th Semester).

REVISION HISTORY

Date	Revision	Modification
		Established Accepted Practice
09/01/2012	1.0	Latest Revision: Accepted Practice
01/03/2014	2.0	Revised: Converted to Administrative Procedure
12/07/2015	3.0	Revised: Included where diploma would be issued
6/30/2022	4.0	Revised: Updated to reflect diploma can be issued if school where last credit earned was not a diploma granting institution.
7/30/2024	5.0	Revised: Updated to current standard practice at school sites.