



Responsible Office: Office of Operations, Department of Transportation

BOARD POLICY 7510
SCHOOL BUS REPLACEMENT

PURPOSE

The Board of Trustees is committed to ensuring the timely replacement of school buses. Timely replacement of school buses lowers operational costs, increases safety, and improves efficiency, emissions and financial planning. Through this policy, and the accompanying governing documents, the Washoe County School District shall establish the guidelines related to school bus replacement.

POLICY

1. Replacement Schedule

- a. A replacement schedule will be developed based on industry standards and the schedule will be reviewed on an annual basis by the Transportation Director and Chief Financial Officer with ultimate approval by the Board of Trustees as part of the budget process. Initially, a 15-year replacement schedule will be adopted.

2. Budget

- a. The Chief Financial Officer will be responsible for including the costs for the replacement plan in the final budget. The costs for the annual replacement will be paid over five years.

3. Procurement

- a. The Transportation Director will be responsible for initiating the procurement of school buses in accordance with District procurement procedures.

4. Replacement

- a. The Transportation Director will be responsible for determining which buses in the fleet will be replaced. The decision to replace a school bus will be determined in accordance with industry standards, including an analysis of the vehicle's mechanical worthiness, total miles operated, age and operating and maintenance costs. Other best practices will also be

implemented including route rotation plans to ensure buses accrue mileage evenly and to reduce unequal bus wear.

- b. When possible, when replacing a school bus every effort will be made to take into account emissions and other environmental considerations.

5. Financial Hardship

- a. The Board of Trustees reserves the right to modify, freeze, cancel or make other changes to the plan as economic realities or uncertainties may dictate a lack of resources to fund the replacement program considering the District's other priorities.

DESIRED OUTCOMES

1. Through this policy, the District shall establish procedures for the timely replacement of school buses to lower operational costs, increase safety, and improve efficiency, emissions and financial planning.

IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS

1. This policy reflects the goals of the District's Strategic Plan.
2. This policy aligns with the governing documents of the District, to include:
 - a. Board Policy 3320, Purchasing Procedures
 - b. Board Policy 7500, Transportation of Students
3. This policy complies with Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC) to include
 - a. Chapter 332, Purchasing: Local Governments
 - b. Chapter 392, Pupils, and specifically:
 - i. NRS 392.300 – 392.410, Transportation

POLICY HISTORY

Date	Revision	Modification
3/28/2006	1.0	Adopted
5/07/2012	1.1	Changed from 3545 to 7545, under the Office of Logistics and Operations
9/22/2015	2.0	Revised: Number changed from 7545.3