



## ADMINISTRATIVE PROCEDURE 6262 PHYSICAL EDUCATION (“PE”) WAIVER

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**Responsible:** Department of Student Accounting

### **PURPOSE**

This administrative procedure shall describe and define protocols related to how a student may obtain a physical education credit waiver.

### **PROCEDURE**

1. Washoe County School District High School students may apply for a waiver of a **maximum of one physical education (PE) credit requirement** through an accepted athletic/activity program. Students may qualify for a one-half (.5) credit requirement waiver per season, providing the student completes the season in good standing.
2. Please Note:
  - a. Students cannot earn more than one waiver in a season, but can earn two waivers in a semester.
3. Requirements:
  - a. Coach/Athletic Director/Teacher must provide a list of students who qualify for a waiver within 4 weeks after the end of the season to the registrar
  - b. WCSD Interscholastic Athletic Program
    - i. 60 or more hours of practice/competition per season
    - ii. Student must complete the season in good standing
  - c. Also qualifies:
    - i. Fall Marching Band
    - ii. Flag Team
    - iii. Band Color Guard
    - iv. Drill Team
    - v. Spirit Team
    - vi. Song/Dance Team
  - d. Club Sport Teams do not qualify for a PE Waiver

4. No additions to the list of teams or qualifying programs may be made without the approval of both the Office of Academics and the Department of Athletics.
5. Credit:
  - a. Credit requirements waived by this method may be earned at a maximum of one-half (.5) credit requirement per season, per sport/activity, no matter how many hours are involved in that sport or activity.
  - b. Students who WAIVE a PE requirement must still complete the appropriate number of credits to graduate. The waiver is for the requirement, not for the credit.
  - c. Athletic/Activity or Medical PE waivers may NOT replace credit already earned in a physical education class. See Administrative Procedure, Repeated Classes, for information about repeating PE to raise a grade.
  - d. Medical PE waivers are valid for one year only unless the doctor's note specifies the waiver is for a longer period of time.
  - e. The PE waiver program is also applicable to students who are candidates for an Advanced or Honors Diploma.
6. Up to one credit of PE waiver from a school district outside of WCSD may be accepted if the waiver appears on the official transcript from the school. The PE waiver will be posted under the name of the school who issued the waiver.

### **DESIRED OUTCOMES**

1. This Administrative Procedure is designed to provide consistency in the posting of physical education waivers to the transcript.

### **IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS**

1. This Administrative Procedure reflects the goals of the District's Strategic Plan.
2. This Administrative Procedure aligns with Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC) to include:
  - a. Chapter 389, Examinations, Courses, Standards and Graduation, and specifically:
    - i. NAC 389.488 Exemption from physical education.

### **REVIEW AND REPORTING**

1. This procedure and any accompanying documents will be reviewed bi-annually, in even-numbered years.

**REVISION HISTORY**

Date	Revision	Modification
05/15/2009	1.0	Adopted as Accepted Practice
02/01/2012	2.0	Revised Accepted Practice
12/05/2013	3.0	Revised: converted to Administrative Procedure
09/23/2015	4.0	Revised: added acceptance of PE waivers from outside WCSD