



Administrative Procedure 6246 AGE OF ENTRANCE – ELEMENTARY SCHOOL

Responsible: Department of Student Accounting

PURPOSE

This administrative procedure shall describe the effective age of enrollment for entrance into kindergarten, first, and second grades.

PROCEDURE

1. All students under age 8 must be ***enrolled*** according to NRS 392.040. Once enrolled, the students may be ***placed*** in curriculum according to the judgment of the principal in consultation with the parents. For example, a student who attended private kindergarten at age 4, may be enrolled if age 5 on or before September 30 in kindergarten.
2. If the student has already received instruction in the kindergarten curriculum and the child is ready for first grade, the principal may place the kindergarten student in a first grade classroom (while the student is enrolled in kindergarten). Brigrance testing, teacher observation, and social/emotional needs of the student must be used to determine if this is accurate placement.
 - a. Please note: The same would be true of 2nd and 3rd grade placement using the appropriate testing, teacher observation, and social/emotional needs of the student to determine the best placement.
3. NRS 392.040-prescribed enrollment requirements:
 - a. A child who is **5 years of age** on or before September 30 of a school year may be admitted to kindergarten at the beginning of that school year. If a child is not 5 years of age on or before September 30 of a school year, the child must not be admitted to kindergarten.
 - b. A child who is **6 years of age** on or before September 30 of a school year must:
 - i. If the child has not completed kindergarten, be admitted to kindergarten at the beginning of that school year; or if the child has not completed kindergarten the child may still be admitted to the first grade if the child is 6 years of age on or before September 30 and passed the first grade entrance exam or been officially enrolled in the Home School program.

- ii. If the child has completed either WCSD kindergarten or a kindergarten program on the approved list, the child may be admitted to the first grade at the beginning of that school year.
 - iii. If a child is not 6 years of age on or before September 30 of a school year, the child must not be admitted to the first grade until the beginning of the school year following his 6th birthday.
 - c. A child who is **7 years of age** on or before September 30 of a school year must:
 - i. If the child has completed kindergarten and the first grade, be admitted to the second grade.
 - ii. If the child has completed kindergarten, be admitted to the first grade.
- 4. Students enrolled in Nevada private schools in kindergarten and first grade may not attend second grade if they are under the age of 7 on September 30.
- 5. NRS 392.040 defines compulsory attendance for children between the ages of 7 and 17. The statute also defines when a student under the prescribed age of attendance for kindergarten and first grade can be admitted: "A child who becomes a resident of this State after completing kindergarten or beginning first grade in another state in accordance with the laws of that state may be admitted to the grade he was attending or would be attending had he remained a resident of the other state regardless of his age, unless the board of trustees of the school district determines that the requirements of this section are being deliberately circumvented."
- 6. Plainly stated: Children who are not age 5 on or before September 30 cannot be enrolled in kindergarten (or higher grades). Children who are 6 years of age on or before September 30 must only enroll in either kindergarten or first grade. Children who are 7 years of age on or before September 30 must only enroll in kindergarten, 1st grade, or 2nd grade.

DESIRED OUTCOMES

- 1. This Administrative Procedure shall ensure the elementary schools follow the law with regard to the effective age of enrollment for entrance into kindergarten, first, and second grades

IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS

- 1. This Administrative Procedure reflects the goals of the District's Strategic Plan.

2. This Administrative Procedure complies with Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC) Chapter 392, Pupils.
 - a. NRS 392.040 Attendance required for child between 7 and 18 years of age; minimum age required for kindergarten and first grade; waiver from attendance available for child 6 years of age; developmental screening test required to determine placement; effect of military transfer of parent of child.

REVIEW AND REPORTING

1. This procedure and any accompanying documents will be reviewed annually.

REVISION HISTORY

Date	Revision	Modification
2/2012	1.0	Adopted as Accepted Practice
1/03/2014	2.0	Revised: converted to Administrative Procedure