



ADMINISTRATIVE PROCEDURE 6228 EXTENDED TIME BETWEEN SCHOOL ENROLLMENTS

Responsible: Department of Student Accounting

PURPOSE

This administrative procedure shall describe the protocol for the enrollment of students who have extended time between enrollments in school.

PROCEDURE

1. Students who are not and have not been enrolled in and attending an educational program in another school must abide by Administrative Procedure XXXX, Late Entry.
2. Students who have been enrolled in and attending an educational program in another school and have been out of school in the transition between schools for less than twenty (20) school days may be enrolled in a District high school for full credit, provided there is a course match. Withdrawal grades from the previous school will be combined with grades earned at the enrolling school for a final semester grade.
3. Students who have been enrolled in and attending an educational program in another school, and have been out of school in the transition between schools for more than twenty (20) school days must be enrolled using the Late Entry Administrative Procedure XXXX.

DESIRED OUTCOMES

1. This Administrative Procedure is designed to provide consistency in enrollment of late entry students.

IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS

1. This Administrative Procedure reflects the goals of the District's Strategic Plan.
2. This Administrative Procedure aligns with Nevada Revised Statutes (NRS) Chapter 392, Pupils, and specifically:
 - a. NRS 392.122, Minimum attendance requirements; school district authorized to exempt medical absences from requirements; notice and opportunity for parent to review absences before credit or promotion is denied; information to parents concerning duty to comply
3. This Administrative Procedure aligns the District's "Student Attendance Procedures" manual.

REVIEW AND REPORTING

1. This procedure and any accompanying documents will be reviewed bi-annually in even years.

REVISION HISTORY

Date	Revision	Modification
07/2009	1.0	Adopted as Accepted Practice
02/01/2012	2.0	Revised
12/05/2013	3.0	Revised: converted to Administrative Procedure