



Responsible: Office of Student Accounting

PURPOSE

This administrative procedure shall describe and define protocols related to a student who will graduate within the first three years of high school.

PROCEDURE

1. This practice recognizes that some high school students will fulfill all requirements for graduation and desire to graduate with another class.
2. A THREE-YEAR GRADUATE is defined as a student who completes all credits and requirements for graduation in three years or less. A Three-Year Graduate will:
 - a. Retain his/her classification as "junior."
 - b. Be ranked with the class with whom he/she will actually graduate
 - c. Be qualified to earn an Honors and/or Advanced Diploma.
 - d. Be eligible to earn scholarships with the class with whom he/she will actually graduate.
 - e. Be listed in the graduation program as a three-year graduate and will retain his/her junior class status.
 - f. Take the Nevada High School Proficiency Examination at the time he/she is eligible.
3. Each school will decide what other class-related privileges will be available to the Three-Year Graduate such as junior/senior prom, etc.
4. Early Grads will receive their diploma from the high school where they had primary (full-time) enrollment during the semester that they finish graduation requirements and in the case of summer school, the spring semester.
5. Any student who does not earn the last credit from a WCSD school is not eligible for a WCSD diploma.

DESIRED OUTCOMES

1. This Administrative Procedure is designed to provide consistency surrounding the Three Year Graduate.

IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS

1. This Administrative Procedure reflects the goals of the District's Strategic Plan.
2. This Administrative Procedure aligns and complies with the governing documents of the District, to include:
 - a. Administrative Procedure 5514: Diploma/Transcript Dates for information about issuing a diploma and/or transcript for the Three-Year Graduate.
 - b. Administrative Procedure 5511: Ranking/Recognition (7th & 8th Semester) for additional information.

REVIEW AND REPORTING

1. This procedure and any accompanying documents will be reviewed bi-annually in even.

REVISION HISTORY

| Date | Revision | Modification |
|------------|----------|---|
| | | Established Accepted Practice |
| 9/01/2012 | 1.0 | Latest Revision: Accepted Practice |
| 01/03/2014 | 2.0 | Revised: converted to Administrative Procedure |
| 12/07/2015 | 3.0 | Revised: included where diploma would be issued |