



# Administrative Regulation 6114 Emergency Procedures

**Responsible Office(s):** School Police Department

## **Regulation**

### 1. Emergency Procedures

- a. The District will prepare and distribute to each site location an emergency action guide. The guide will be prepared for the purpose of minimizing injuries and the loss of life in the event that a disaster should occur. A copy of the guide will be placed in a conspicuous place within each classroom and/or office area for immediate use should an emergency arise.
- b. Each school principal and central office administrator shall become familiar with and adhere to the procedures described in the guide. Each principal and central office administrator also has the responsibility of developing a work-able written plan for his/her building(s)/department to complement the district's Emergency Procedures Guide. Further, each principal/administrator is charged with the responsibility of informing his/her respective faculty/staff of the contents of the District's Emergency Procedures Guide and as well the building(s)/department plan. The information enumerated and recommended in the emergency action plans shall be incorporated into the school curriculum and safety drills held as required.
- c. As conditions and/or technology change, appropriate new information shall be distributed to all holders of the District's Emergency Procedures Guide.

## **IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS**

1. This regulation reflects the goals of the District's Strategic Plan.
2. This regulation aligns with Board Policy 6114, Emergency Procedures.
3. This regulation aligns with Nevada Revised Statutes (NRS) Chapter 392, Pupils, and specifically:
  - a. NRS 392.450, Drills to instruct pupils in appropriate procedures to be followed in event of emergency; posting of escape routes; enforcement; penalty
  - b. NRS 392.600 – 392.656, Crisis and Emergency Response in Schools

**REVISION HISTORY**

Date	Revision	Modification
9/22/1992	1.0	Adopted