



## Administrative Regulation 5140 STUDENT HEALTH AND WELFARE

**Responsible Office:** Office of Student Services, Department of Student Health Services

### **PURPOSE**

This administrative regulation describes the processes used to provide for the health and welfare of students in the Washoe County School District ("District").

### **REGULATION**

#### 1. Administrative Role and Responsibility:

- a. School administrators are responsible for ensuring the appropriate management of injuries and illnesses that occur while a student is on school property, on District transportation, or attending or participating in school-sponsored activities, and for the implementation of all procedures pertaining to the health and welfare of students.
- b. As Chief Nurse for the District, the Student Health Services Director is charged with drafting applicable policies, regulations and procedures pertaining to medical emergency management, student health and nursing services, and for ensuring copies of these documents are available to department staff and District administrators.

#### 2. Emergency Medical Services (EMS)/911 Procedures:

- a. First aid and emergency care, including activation of 911/EMS, will be provided to any District student during District transportation, while present on a District campus during school hours or attending, or participating in school-sponsored activities.
- b. A record will be maintained of each student's immunization status, known health conditions, medications, and emergency phone numbers and shared with EMS/REMSA personnel if needed.
- c. When a determination is made that a student's injury or illness is serious or potentially life-threatening, staff will contact 911/EMS according to established code blue procedures.
- d. Once staff contact 911/EMS, staff shall not rescind the call for any reason and must allow the student to be evaluated by EMS.
- e. A student for whom 911/EMS is called but is not transported, will be deemed to require more intensive monitoring of his/her condition and must be sent home with the parent/guardian for the remainder of the school day.

- f. A student who is ill or injured is not to be sent home without following established procedures for checking the student out of school, and determining the availability of proper supervision at the student's home.
  - g. Efforts to locate and notify the parent/guardian or parent-designated emergency contact(s) are to begin immediately and must continue until successful or until responsibility for the welfare of the student has been assumed by another agency such as REMSA (Regional Emergency Medical Services Authority) or Child Protective Services (CPS).
  - h. If the parent/guardian of the student, or parent/guardian-designated emergency contact(s), is not present and cannot be contacted and EMS responders determine that transport to the emergency room is necessary, an administrative or site-based certified District employee will accompany the student to the emergency room and remain with the student until the parent/guardian or emergency contact arrives, or until the student is remanded to the care of CPS.
3. Refusal of Care
- a. In situations where the parent/guardian is not present and EMS/REMSA obtain a verbal "Refusal of Care" from the parent/guardian and EMS/REMSA departs from the site the site administrator shall:
    - i. immediately contact the school nurse or Student Health Services administration for further direction in management of the student,
    - ii. notify the parent/guardian, and
    - iii. ensure that the student remains under close, continuous supervision of the site administrator and at least one District CPR-certified employee until the parent/guardian or emergency contact arrives.
  - b. If the parent/guardian has refused care by EMS/REMSA, and fails to arrive or send a parent/guardian-designated emergency contact for student pick-up within one hour after the site administrator contacted the parent/guardian and the site administrator has a good faith belief that the failure to arrive may constitute child neglect, the site administrator will notify CPS and/or school police.
  - c. District school personnel may not sign the "Refusal of Care" document on behalf of the parent/guardian.
  - d. Once the "Refusal of Care" document is signed, the parent/guardian shall be responsible for arriving at the site or arranging a designee to pick up the student as soon as possible and in any event, no later than one hour from the verbal refusal of care. If the parent/guardian has refused care by

EMS/REMSA, and does not arrive or send a parent-designated emergency contact for student pick-up within one hour after EMS/REMSA leave the scene, the site administrator will notify CPS and school police.

4. Communicable Disease
  - a. In accordance with state law, and Student Health Services Department Procedures, school administrators shall report suspected cases of communicable disease to the health authority. (NRS 441.190)

### **IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS**

1. This administrative regulation reflects the goals of the District's Strategic Plan.
2. This administrative regulation aligns with the following District governing documents:
  - a. Board Policy 5038, Student Health, Welfare and Rights
  - b. Procedure HEA-P503 Code Blue Response on School Sites
3. This administrative regulation aligns with Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC), to include:
  - a. Chapter 632, Nursing.
4. This administrative regulation aligns with the following federal regulations:
  - a. Individuals with Disabilities in Education Act (IDEA)
  - b. Americans with Disabilities Act (ADA)
  - c. Rehabilitation Act of 1973
  - d. Federal Educational Right to Privacy Act (FERPA)

### **REVIEW AND REPORTING**

1. This administrative regulation shall be reviewed as part of the bi-annual review and reporting process, following each regular session of the Nevada Legislature. The Board of Trustees shall receive notification of any required changes to the guiding policy as well as an audit of the accompanying governing documents.
2. Additional administrative regulations and/or other associated documents may be developed as necessary to implement and support this administrative regulation.

**REVISION HISTORY**

Date	Revision	Modification
09-23-1997	1.0	Adopted
10-12-2009	2.0	Converted to Procedure HEA-P007, Health and Welfare Procedure
3/15/2016	3.0	Converted to Administrative Regulation 5140; Revised to address 911 calls; Replaces HEA-P007