

**WASHOE COUNTY SCHOOL DISTRICT  
ADMINISTRATIVE REGULATIONS**

**PAYMENT OF CLASSIFIED EMPLOYEES**

**4232**

Classified employees receive pay checks every two weeks in accordance with the payroll calendar issued each year by the Business and Financial Services' Payroll Office.

It is the employee's responsibility to notify Human Resources without delay if there appear to be any errors in salary or other areas affecting the employee.

Adopted: 04-11-67  
Revised: 06-09-70; 10-27-92  
Reviewed: 07-14-98