



## Administrative Regulation 3330 EDUCATIONAL SPECIFICATIONS: Bond Fund Expenditures for Equipping New Schools and Facilities

**Responsible Office:** Office of Business & Financial Services

### REGULATION

1. The equipping of new schools and facilities of the Washoe County School District shall be accomplished through a planned program authorizing the expenditure of monies from the Building Fund.
2. Expenditure Authorization
  - a. The Plant Facilities Administrator in cooperation with the Leadership Team, shall make recommendations regarding the equipping of new schools and facilities.
  - b. All expenditures of Building Funds within the scope of this regulation shall be approved by the Board of Trustees.
  - c. Expenditures may be made only within amounts allocated by the Board of Trustees.
3. Expenditure Guidelines
  - a. New Building and Facilities
    - i. New schools shall be equipped in all approved curricular areas to enable the staff to establish and maintain an instructional program of high quality.
    - ii. New facilities shall be adequately equipped to enable the staff to provide the intended services of the facility.
  - b. Maintenance Equipment
    - i. All necessary maintenance equipment to provide the maximum care to new buildings, facilities and additions shall be provided.
    - ii. All necessary maintenance equipment to provide the maximum care of all landscaping and grounds as developed during the building of new buildings, facilities and additions shall be provided.

c. Additions and Remodeling

- i. Additions to and remodeling of existing school facilities shall be adequately equipped to enable the staff to provide the intended services of the addition or remodeling.

d. Equipment

- i. All instructional and administrative equipment shall be provided.

e. Furniture

- i. All necessary student, teacher and administrative furniture and accessories shall be provided.

f. Instructional Supplies

- i. All instructional and administrative supplies shall be provided.

**IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS**

1. This regulation reflects the goals of the District's Strategic Plan, Envision WCSD 2015 – Investing in Our Future.
2. This regulation aligns with Board Policy 3330, Specifications.
3. This regulation aligns with Nevada Revised Statutes (NRS) Chapter 387, Financial Support of School System, and specifically:
  - a. NRS 387.335, Issuance of general obligations by board of trustees:  
Authorized purposes; combining questions for voting

**REGULATION HISTORY**

Date	Revision	Modification
1-09-1968	1.0	Adopted
6-15-1984	2.0	Revised
5-12-1992	3.0	Revised
11-11-1997	4.0	Revised